

# Public Document Pack

## NOTTINGHAM CITY COUNCIL

### COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

**MINUTES of the meeting held at LB 31 - Loxley House, Station Street, Nottingham, NG2 3NG on 14 December 2016 from 14.01 - 14.16**

#### **Membership**

##### Present

Councillor Alex Norris (Chair)  
Councillor David Mellen  
Councillor Nicola Heaton  
Councillor Dave Trimble

##### Absent

Councillor Jon Collins  
Councillor Jane Urquhart

#### **Colleagues, partners and others in attendance:**

Christine Oliver - Head of Commissioning, Resources and Strategy  
Lucy Putland - Commissioning Manager, Crime and Drugs Partnership  
Maria Ward - Networks Officer, Nottingham Community and Voluntary Service (NCVS)  
Catherine Ziane-Pryor - Governance Officer

#### **Call-in**

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 23 December 2016.

#### **38 APOLOGIES FOR ABSENCE**

Councillor Jane Urquhart – personal  
Councillor Jon Collins – other Council business  
Dave Robinson (NCVS)

#### **39 DECLARATIONS OF INTERESTS**

None.

#### **40 MINUTES**

The minutes of the meeting held on 16 November were confirmed as a true record and signed by the Chair.

#### **41 VOLUNTARY AND COMMUNITY SECTOR UPDATE**

Maria Ward, Networks Officer at NCVS delivered a verbal update on the key areas of activity since the last meeting as follows:

- (a) In terms of safeguarding training, NCVS have been working with the Women's Centre to deliver women only safeguarding sessions.

Training is also being delivered on request to Voluntary Community Sector organisations across the City with specific training session in Areas 4 and 6,

providing basic Safeguarding training, including: 'Introduction to Safeguarding Children', 'Introduction to Safeguarding Adults', 'Level 2 Safeguarding Children' and Level 2 Safeguarding Adults'.

During February 2017, 'Every Colleague Matters' will focus on making safeguarding personal. Trainers will be available to organisations with further sessions to be held in February, June and September.

Councillor David Mellen commented that it was a concern that it appeared not to be widely known that the Safeguarding Board also offer safeguarding training to voluntary sector organisations. Maria Ward, Network Officer at NCSV will record the training provided and report it to the Nottingham City Safeguarding Children Board;

- (a) The Health and Wellbeing Plan will be promoted across the voluntary sector and organisations will be encouraged to consider and monitor their involvement in the Plan. Mechanisms will need to be established to easily enable smaller groups to report their activity.

The Chair's offer to meet with voluntary groups and help them understand their role in the Health and Wellbeing Plan was welcomed by NCVS;

- (b) The Cold Weather Plan is being promoted to ensure that organisations and citizens are aware of what to do, including directing citizens to where low cost food is available – such as community cafés, and where to refer rough sleepers;
- (c) The NCVS Annual Network Event was a great success with a multitude of support, information and workshops promoted by and to city organisations on a variety of issues including mental health, transforming care for people with learning disabilities and autism, child development review and personal budgets. A total of 93 organisations were represented and a film illustrating the diverse services provided by VCS and how they can assist to deliver public services to citizens is likely to be available during January;
- (d) It is important that the voluntary sector remain involved with Sustainability and Transformation Plan (STP) and the development of every action with the STP, specifically regarding workforce;

A summary sheet of the update will be circulated with the initial publication of the minutes.

**RESOLVED to**

- (1) thank Maria Ward for the informative update;**
- (2) request that the Networks Officer at NCVS keep a record and report safeguarding training undertaken by voluntary organisations in Nottingham to the Nottingham City Safeguarding Children and Adults Boards;**

- (3) **circulate the Voluntary Sector Update with the initial publication of the minutes;**
- (4) **note the Chair's offer to meet with voluntary groups and help them understand their role in the Health and Wellbeing Plan.**

**42 CRIME AND DRUGS PARTNERSHIP CONTRACT APPROVAL**

Lucy Putland, Commissioning Manager, Crime and Drugs Partnership, presented the report of the Assistant Chief Executive and Corporate Director of Strategy and Resources which requests that the Committee consider an extension of an existing Crime and Drugs Contract. Christine Oliver, Commissioning Manager for Strategy and Resources was also available to respond to the Committee's questions.

**RESOLVED to approve an extension of the current contract as set out within the exempt appendix.**

Reason for recommendation

An extension to the existing contract referred to in the exempt appendix would allow time to engage in local partnership discussions as set out in exempt appendix A. Efficiencies have already been negotiated within the existing contract and the level of financial risk reduced.

Other Options Considered

As referred to within the exempt Appendix.

**43 EXCLUSION OF THE PUBLIC**

**RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraph 3 of part 1, Schedule 12A of the Act.**

**44 CRIME AND DRUGS PARTNERSHIP CONTRACT APPROVAL - EXEMPT APPENDIX**

**RESOLVED to note the current Crime and Drugs Partnership contract as set out in the exempt appendix.**

This page is intentionally left blank

## **Commissioning and Procurement Sub-Committee 14.12.2016**

### **Voluntary Sector Update**

---

#### **Provision of Support for the Local Voluntary Sector under Area Based Grants & Communities of Identity**

WE are working with the women's center to deliver some women only safeguarding sessions. We are working with area 4 & 6 to deliver some safeguarding training.

We will be attending the leads meeting in January to talk about the networks and the benefits of cascading information down to small groups in the area.

#### **Health and Wellbeing Plan**

NCVS via the CYPN and VAPN are starting to put together systems to measure involvement in the health and wellbeing plan.

The range of organisations provided services is diverse and we need to set up systems to capture this work.

#### **Homelessness and festive activities**

NCVS via the VAPN are part of the SIG. we have recently started to ensure that people are aware of the cold weather plan, where low cost food is available over the festive period and how we can make sure that people are not rough sleeping.

#### **Safeguarding**

Working with the safeguarding children and adult boards we have developed a safeguarding pledge. All network members are expected to adopt this and ensure that their organisation has adequate systems in place.

VCS safeguarding children and adults training will be provided via NCVS. We have dates in Feb, June, and September 2017 and can provide bespoke training to VCS organisations on request.

#### **Commissioning Event**

The Networks annual event was attended by 93 organisations that provide services across the city. Workshops included mental health, transforming care for people with learning disabilities & autism, child development review and future child services, personal budgets, New models of care and care delivery groups and STP's.

During the event we filmed a video about how the diverse services provided by the VCS can help to deliver public services for citizens in the STP area.

This page is intentionally left blank